

RE: RE: 2pm meeting today

**Subject:** RE: RE: 2pm meeting today  
**From:** "Amy Mendonca" <AMendonca@ccala.org>  
**Date:** 12/08/2016 09:04 AM  
**To:** "Henna Sherzai" <HSherzai@downtownla.com>

Is this for the Innovate LA meeting today?

There is a meeting right before it, so I was planning on leaving out any leftover food we had for the second meeting. I can also replenish the drinks before 2.

Is there anything else you'd like me to do to set up? Do you have any flyers or presentations, etc?

Amy

-----Original Message-----

From: Henna Sherzai  
Sent: Thursday, December 08, 2016 7:36 AM  
To: Amy Mendonca  
Subject: 2pm meeting today

Hi Amy,

Can you please help me out with a beverage setup for the 2pm meeting today. I'm oddly not on the calendar invite (came from Carol) but I think there will be around 15 people.

Thanks!

Sent from my iPhone